

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
FORMAL ADMINISTRATIVE HEARING**

October 5, 2017

Department of Health Professions
9960 Mayland Drive, Suite #300

Henrico, Virginia

CALL TO ORDER: A panel of the Board was called to order at 1:14 p.m.

MEMBERS PRESENT: Martha Hunt, ALFA, Chair
Doug Nevitt, ALFA
Mitchell Davis, NHA
Basil Acey, Citizen Member
Mary Brydon, Citizen Member

MEMBERS ABSENT: Shervonne Banks, Citizen Member
Derrick Kendall, NHA

BOARD COUNSEL: Erin Barrett, Assistant Attorney General

STAFF PRESENT: Corie Tillman Wolf, Executive Director
Lynne Helmick, Deputy Executive Director
Candace Carey, Discipline Operations Assistant

COURT REPORTER: Andrea Pegram Court Reporting Services

PARTIES ON BEHALF OF COMMONWEALTH: David Kazzie, Adjudication Specialist

COMMONWEALTH WITNESSES: Patricia Sheehan, Senior Investigator (by affidavit)

MATTER SCHEDULED: Garretha Lavern Atkinson, ALFA Applicant
Case No.: 178392

ESTABLISHMENT OF A QUORUM: With five (5) members of the Board present, a quorum was established.

DISCUSSION: The Board received evidence and sworn testimony from the parties called by the Commonwealth and Respondent, regarding the matters as set forth in the Statement of Allegations.

CLOSED SESSION:

Upon a motion by Doug Nevitt, and duly seconded by Mitch Davis, the Board voted to convene a closed meeting at 1:49 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Garretha Atkinson, ALFA Applicant. Additionally, she moved that Ms. Tillman Wolf, Ms. Barrett, Ms. Helmick and Ms. Carey, attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Upon a motion by Doug Nevitt, and duly seconded by Mitch Davis, the Board voted to re-convene at 2:10 p.m.

CERTIFICATION:

Doug Nevitt certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

DECISION:

Upon a motion by Doug Nevitt, and duly seconded by Mitch Davis, the Board denied Ms. Atkinson's application for licensure as an Assisted Living Facility Administrator.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Board adjourned at 2:13 p.m.

The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decisions of this formal hearing panel.

Martha Hunt
Martha Hunt, ALFA, Chair

Corie E. Tillman Wolf
Corie E. Tillman Wolf, Executive Director

06/28/2018
Date

June 29, 2018
Date